



St. Mary's International School

Counselor/Principal Reference (for applicants to Grade 9-12)

Name of applicant:	Applying to grade:
Name of recommender:	Email address:

Dear Principal/Counselor:

Please answer the below questions. If it is more convenient to write a letter covering these issues, we will be happy to accept it.

Please comment upon the above applicant's character including involvement in your school community.

Has the applicant ever been found responsible for a disciplinary violation at your school, whether related to academic misconduct or behavioral misconduct, that resulted in the applicant's suspension, removal, dismissal, or expulsion from your institution? Please also include any instances of being placed on probation and provide details of the incident and the consequences.

Has the applicant been assessed for or received learning support services at your school?
Please provide a copy of any external assessment and full report of the services given.

Please send this form and letter directly to the St. Mary's International School admissions office at admissions@smis.ac.jp. Thank you.